

## **Illinois District Policies**

(as of April 1, 2015)

**By-Laws – Because of the change in Society policy for 2005, all Districts adopted the Society District Bylaws. These By-Laws were presented, proposed and voted to be accepted at the fall, 2005 HOD meeting. All previous Illinois District By-Laws were superseded.**

District Governance Board - Immediate Past President, President, Executive Vice President, Secretary, Treasurer, and 4 AT-LARGE board members (3 of which cover ops team VP Events, VP Membership, and C&J).

### **President**

- 1) If event is held, President will purchase, and be reimbursed for, food, supplies and beverage selections for Saturday Afternoon private reception and President's hospitality.
- 2) Members of the "Operations" team are appointed by District President and approved by the HOD.
- 3) QCA with assistance from the President is responsible for arranging Quartets, other entertainment and MC for Friday or Saturday Night President's reception.
- 4) President and Executive Vice President, at District expense, shall attend International and Mid-winter President's Council Meetings.
- 5) President will arrange for a room and a host for Society Representative at Conventions at District Expense.
- 6) President will "chair" the HOD and Executive Board meetings.
- 7) Three past District Presidents serve as nominating committee, IPP is Chair.
- 8) Immediate Past President arranges for contest MCs.

## **Treasurer**

- 1) The budget shall be presented annually at the HOD Meeting.
- 2) Treasurer will arrange for an annual audit to be done of all District finances.
- 3) District dues are \$35 per year (2013 – HOD).
  - District dues are waived for youths under the age of 26 for their first year of membership.
- 4) YIH [Youth in Harmony] checking account moved under District Tax free number and into the Illinois District General Acct. administered by the Treasurer.
- 5) As “District Support” for International competitors, the Illinois District will pay the International registration costs (4) for qualifying quartets, and \$1000 for general expenses for all qualifying choruses.
- 6) Illinois District dues are waived for members with 50 or more years of membership.
- 7) District Officers may choose to charge mileage to “official” meetings, other than HOD or Pre-Convention meetings, that are called by the District President when their personal vehicles are used. Overnight accommodations may be charged if a) Transportation is not available, b) When weather conditions require overnight stay or c) With the approval of the District President. Receipts and a “Request for Payment” form must be presented to the District Treasurer prior to reimbursement.
- 8) Mileage will not be reimbursed for the regularly scheduled spring and Fall HOD meeting, as attendance at these meetings is expected of all District Officers, Committee Members, Authorized Delegates and Chapter Counselors.
- 9) The District will provide a “double occupancy” room for all District Officers who attend CSLT. Officers or their Chapters will pay the registration cost.
- 10) All monies flowing in or out of the Illinois District must flow through the Illinois District checking account and are controlled by the Treasurer of the Illinois District. All District Officers will have a budget amount assigned to their position. Additional functional budgets will exist not specifically assigned to a District Officer.

11) Here are the 2015 District dues by category:

<b>Rate Cat.</b>	<b>Membership Type</b>	<b>Dist. Dues</b>
L5	Life Member w/ 50 years of service	\$0.00
LS	Life Senior Member	\$17.50
LT	Life Student Member	\$17.50
ST	Student Member	\$17.50
LF	Life Member	\$35.00
S5	Senior Member (50 yrs serve)	\$0.00
R5	Regular Member (50 yrs serve)	\$0.00
SN	Senior Member	\$17.50
SL	Qualified Senior as of 12/31/2009	\$17.50
Y1	New Members under 26	\$0.00
Y2	Existing Members under 26	\$17.50
NW	New Member	\$35.00
RG	Regular Member	\$35.00

- 12) Any District member who enters the venue to watch the competition must have an All Events pass or the appropriate single ticket. “Special Consideration” can be arranged through the VP of Events or District President.
- 13) Chapter dual members will pay only one (1) Illinois District dues.
- 14) Contest Videos are \$10/session.
- 15) High School Quartet Contest Winner – A check for \$300.00 made payable to the quartets’ school will be given to the winning quartet.

- 16) International Collegiate Quartet Pre-Lim Qualifiers – If the Illinois District Collegiate Pre-Lim Qualifier(s) does/do enter the next International Collegiate Quartet Contest following their qualifying performance, the Illinois District will pay their International Registrations for that contest.
  
- 17) If a High School (Youth) Quartet Contest is held at a District Convention or District event that requires an entrance fee, that fee will complimentary for the Quartet Members and their teacher, coach or other chaperone [Maximum of 5 comps per Quartet].

## Events

- 1) Convention “All Events” badges will be set out behind the Registration table.
- 2) Registration Badges of all competitors will be checked prior to their stage appearance for all competitions.
- 3) Free tickets will be offered to High School students, Servicemen and Servicewomen, and Music Educators who show proper ID.
- 4) Any Chorus who wants to sell merchandise near or in the Harmony Marketplace must petition the District Board 2 months prior to the Convention and pay to the District and agreed upon percentage. The District Treasurer and the Host Chapter Finance Chairman will audit this arrangement.
- 5) Saturday Morning SMAG fest is included in Awards Committee responsibilities.
- 6) Convention registrations are as follows: BOD
  - Regular Registration - \$40
  - Early Bird Registration - \$35
  - At the door single event ticket - \$20
  - High School Students, Servicemen & Servicewomen and Music Educators (Proper ID Required) - Free
  - Widows of past Illinois district presidents - Free.
- 7) All contestants in an Illinois District Contest, except for College and High School Quartet must purchase an all events registration.
- 8) Compensation will be given to Chapters that help to perform the duties required to have a District Convention. The details of that compensation and its requirements will be arranged through the District President, District VP of Events, and the hosting Chapter. This compensation may be divided as to the specific work duties that a Chapter performs.

## C & J

- 1) Illinois District furnished rehearsal rooms will be scheduled through the VP of C&J.
- 2) District will pay tuition to Category School for all invited Illinois District members who are active members of an Illinois District Chapter. Transportation costs are currently paid by BHS. The VP of C&J is responsible for working with the BHS to confirm the “official” home district for all District Judges.
- 3) Candidate School - No financial assistance is offered by the Illinois District for Illinois District Judge Applicants invited to attend Candidate School.
- 4) ILL District “Judge Candidates” (not “Judge Applicants”) may apply to the Illinois District, through the VP C&J, for limited financial assistance to cover part of their expenses for practice judging in near-by Districts. This assistance is limited to ground transportation (mileage only) and half of any room charge. Receipts must be furnished. This assistance is limited to Candidates who are actively supporting the Illinois District and their Illinois District Chapter. This assistance is not meant to cover all costs. Candidates may contact any Illinois Certified Judge or other Candidate Judges and ask to share rides. Also, to possibly share a room with another Candidate. In some cases, a Certified Judge on the official panel may allow a candidate to stay with them at no additional cost to the District where they are practicing. However, Certified Judges are not required to share rooms. Meals and any other costs are not covered.
- 5) District Chorus Competition scoring will include Plateau Championships – Base Scores will be determined as below

Plateau	Double Panel	Triple Panel
5A .....	960 and Higher (80)	1440 and higher (80)
4A .....	840 to 959 (70.0 to < 80.0)	1260 to 1339 (70.0 to < 80.0)
3A .....	720 to 839 (60.0 to < 70.0)	1080 to 1259 (60.0 to < 70.0)
2A .....	600 to 719 (50.0 to < 60.0)	900 to 1079 (70.0 to < 80.0)
1A.....	< 600	< 900
1A (Plus any Chorus who has not competed in 5 years)		

Base Score for the next contest = (Current Base Score + Current Contest Score) / 2

- 6) In order to compete with an Illinois District Chorus, each member of the competing chorus must be a paid-up member of that chorus’s chapter prior to the contest date and must purchase a convention registration and be prepared to show proof prior to going on stage.

- 7) District Senior Quartet Contests are 1 round contests and are conducted during an ILL District Quartet Semi-Finals Session. The winning Illinois District Senior Quartet will be awarded the George Peters Senior Quartet Trophy and four smaller individual plaques. Previous Illinois District Senior Quartet Champion Quartets are not eligible to repeat as Senior Champion. Also, no more than 2 members of the same previous ILL District Senior Quartet Champion may be members of a senior quartet currently competing for the ILL District Senior Quartet Championship.
- 8) Qualifications for Senior Quartet: Total age must equal or exceed 240 years and with all members being at least 55 years old by the date of the next International Senior Quartet Contest and be members of the Society.
- 9) Winner of Senior Quartet International Pre-Lim contest, held during the Fall Convention Quartet Semi-Finals, will represent the Illinois District at the International Senior Quartet Contest at the next Mid-Winter Convention.
- 10) Official Panel Judges' expenses are determined following the CJ-22 expense form furnished by the VP C&J.
- 11) Small Chorus award is to be called "Gene McNish" Small Chorus Award and is awarded during the Fall Convention.
- 12) Choruses must have 12 men on stage, including their male director, to be a chorus contestant. Choruses with less than 12 men on stage may perform for score and evaluation only or, if allowed by the VP C&J, may compete as a "VLQ" (number of men on stage is from 5 to 11, including a male director).
- 13) All judges on the official panel are to register their own credit card at check in to cover any incidental room charges. The official judges are given per diem dollars for on-site meals that are not part of scheduled group meals.
- 14) All competing Choruses and Quartets must register with the VP C&J at least 14 days prior to the contest, with all members being Society members. Within 14 days of the contest, entry is at the discretion of the VP of C&J.
- 15) Illinois District will set riser configuration with a maximum of 11 sets of risers.
- 16) All novice quartet contests will be held during the quartet semi-finals.
- 17) The VP C&J, at District expense, shall attend all scheduled VP C&J (DRCJ) meetings including scheduled C&J and Category meetings. These meetings are generally held during the July Conventions and/or at the Fall Forum.

## **Secretary**

- 1) No paper copies; except for Agenda, will be provided at the HOD.
- 2) Minutes of the HOD meetings shall be posted on the district web site.
- 3) District will publish an electronic A & R.
- 4) All Past Presidents, Current Governance Board members, and Chapter Delegates may vote at the HOD, with each member having a maximum of 1 vote.
- 5) Past Presidents (except IPP) and Operations Board Members may not vote at Illinois District Governance Board meetings.
- 6) District Governance Board Members may vote at the Governance Board and HOD Meetings.
- 7) All Chapters must register their show dates with the District Secretary. No Chapter may hold a show on the same date as another Chapter's show date, if those Chapters are within 25 miles of each other. This policy will be monitored by, and is at the discretion and consultation of the District President and District Secretary. Permission of the Chapter which already has the designated show date will be considered.
- 8) No show dates will be granted for Convention, CSLT or IDAH weekends.
- 9) In the event of the inability of a Chapter President or the official Chapter delegate to attend an HOD meeting, another member of the Chapter may be appointed as an alternate and may cast the Chapter vote. The alternate may serve only in the absence of the President or official Delegate. A letter from the Chapter President must be presented to the District Secretary prior to the HOD meeting for the alternate to serve as Delegate.



## Awards

Complete descriptions of all Illinois District Awards are now on the Illinois District Website.

## Additional Items

Below is an excerpt from the Illinois District QCA Operating Procedures and Guidelines regarding the expectations of newly-crowned district champion quartets.

### ARTICLE VIII- EXPECTATIONS OF THE REIGNING DISTRICT QUARTET CHAMPIONS

Section 1: The reigning District Quartet Champions are expected to support the District in the following ways:

- to perform at District Events, such as Illinois Leadership Trainings (CSLT), and the Spring Jamboree
- avail their services, for expenses only, for any Illinois District, Chartering Chapter show if they are available
- be available as mic testers at the next year's Illinois District Fall Convention and Contests
- maintain the quartet championship traveling trophy and return it at the time of the Fall Convention and Contest for presentation to the incoming champions
- be present at the QCA Fall Meeting one year after winning the championship
- to be available to sing at the QCA Show during the Fall Contest and Convention